



CITY OF HOUSTON

# Job Posting

Applications accepted from:	ALL PERSONS INTERESTED
Job Classification	SEMI-SKILLED LABORER
Posting Number	PN# 112501
Department	Houston Airport System
Division	William P. Hobby
Section	Building Services
Reporting Location	7800 Airport Blvd. *
Workdays & Hours	Shift work, including rotation, weekends and holidays *
*Subject to change	

**DESCRIPTION OF DUTIES/ ESSENTIAL FUNCTIONS**

Performs a variety of semi-skilled manual work to provide basic maintenance and repair activities to large institutional equipment used for cleaning and other building service operations. Performs preventative maintenance by regularly cleaning and servicing vehicles and equipment. Operates heavy cleaning equipment in performance of special tasks. Also does light painting and carpentry work. This involves the basic use of a variety of basic hand tools, various power tools, pressure washer, fuel pump and other related equipment, maintains a clean and safe work area and transports materials and equipment to work sites.

**WORKING CONDITIONS**

Performing these duties will involve: driving City vehicles: standing, bending, stooping, kneeling and walking for extended periods; expending physical energy for long periods; recognizing sound, tone and pitch; visually observing and differentiating details; understanding spoken and written information: solving mechanical problems; speaking and writing clearly and effectively; adjusting to interruptions and changes; making visual observations of workplace conditions, working in hot, cold, and noisy environments; working with a minimum of supervision; and reacting with dexterity and coordination; working as a member of the team. May be required to lift up to eighty (80) pounds; and make safety decisions on equipment operation. Must be willing and available to work all shifts, including rotation, weekends and holidays. Must be able to obtain and maintain security clearance.

**MINIMUM EDUCATIONAL REQUIREMENTS**

Ability to read, write, add, subtract and follow oral and/or basic written instructions as might normally be acquired through nine (9) to eleven (11) years of formal schooling. No special knowledge of any subject area or technical field is required.

**MINIMUM EXPERIENCE REQUIREMENTS**

Six (6) months of related work experience.

**MINIMUM LICENSE REQUIREMENTS**

Valid Class C Texas driver's license and compliance with city's policy on driving (AP 2-2).

**PREFERENCES**

Ability to understand and implement oral and written instructions and communicate effectively. High School Diploma or GED Certificate preferred.

**SELECTION/SKILLS TEST REQUIRED**

The selection process will involve application review and/or interview.

**SAFETY IMPACT POSITION** ☒ Yes ☐ No

If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.

**SALARY INFORMATION**

Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The salary range for this position is:

Salary Range - Pay Grade 06	
\$731.00 - \$846.00 Biweekly	\$19,006.00 - \$21,996.00 Annually

**OPENING DATE** AUGUST 16, 2006

**CLOSING DATE** AUGUST 29, 2006

**APPLICATION PROCEDURES**

Only original applications, resumes and online submissions are accepted for Houston Airport System jobs, and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker St., 1<sup>st</sup> floor or for advanced consideration submitted online at:

[www.fly2houston.com](http://www.fly2houston.com)

Our TDD (Telephone Device for the Deaf) phone number is 713.837.9471. Candidates will be notified of their application status. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.

"If you need special services or accommodation, please call 281/233-1515." The Houston Airport System Human Resources TDD phone number is 281/233-1862.

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